

## Physical Therapy No-Show/ Cancellation Policy

*Please read carefully and sign*

Our one-on-one 45 minute appointments allow us to provide focused, individualized physical therapy treatment. Last minute cancellations hinder your progress, and the care of other patients. We realize that emergencies and other scheduling conflicts occur without much notice. However, advance notification of your schedule changes is necessary to allow us to fulfill other patient's scheduling needs and to keep our clinic operating efficiently.

- Patients who do not *attend* a scheduled appointment **OR** do not provide *24 hour notice* to cancel or change a scheduled appointment may be responsible for a \$20 office visit charge. The charge cannot be billed to insurance and must be paid on or before the next scheduled appointment.
- Some insurance companies require regular attendance to physical therapy as a requirement of an approved treatment plan. If appointments are missed or cancelled on a regular basis, it could affect the status of your claim.
- After missing three (3) appointments, your physical therapist will have a conversation with you about continuing your care.

Thank you for providing our office and other patients with this courtesy. Signing below indicates you understand and agree to the terms and conditions of this policy.

\_\_\_\_\_  
Patient Signature or Signature of Responsible Party

\_\_\_\_\_  
Date/Time

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Relationship/Reason why  
Patient unable to sign

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Date/Time